Working with Blackboard
02/28/2012

Building Block: Set Grade Center Due Dates

Setting due dates in your Blackboard course helps students stay on track when submitting assignments, posting and commenting on the discussion board or blog, taking quizzes or exams, or performing other assignments and assessments. Due dates show up in the student’s My Grades or Gradebook and in some as in some of the features on the My Dashboard page. Setting due dates in Blackboard can be a tedious process changing the date for each element one-by-one through editing a column header in the Grade Center. Using Set Grade Center Due Dates provides you the opportunity to change all due dates on one page. This is a time saver!

http://classes.uaf.edu

HOW DO I GET THERE?

Go to Control Panel (1) and select Set Grade Center Due Dates (2)

If you use grading periods you can select one here.

Click on the Name link to go to assignment column details. Change things like category or points.

Make items available or unavailable from one page.

Set due dates! The default time is midnight.