

Who's Responsible for Accessibility in Online Courses at UAF?

Instructors, eCampus, and Disability Services work collaboratively to:

- **Design** online courses using principles of Universal Design for Learning.
- **Test** the accessibility of software used in online courses.
- **Provide** resources to improve the accessibility of online courses.
- **Implement** accessible accommodations when barriers are found.

Instructors: Responsibilities

Proactive Responsibilities

- **Organize** course content clearly and consistently.
- **Follow** standard accessibility guidelines for creating course documents.
- **Make use of** searchable and tagged PDFs.
- **Include** captions or transcripts for instructor-created video.
- **Check** accessibility of required course software, publisher materials, and linked multimedia.
- **Include** a well-written syllabus statement on disability accommodations.
- **Encourage** students to contact Disability Services directly to ensure that they receive approved accommodations for all of their courses.

eCampus: Responsibilities

Proactive Responsibilities

- **Research** new tools and methods that aid in Universal Design.
- **Review** courses for accessibility and provide guidance.
- **Train** faculty on designing courses for accessibility.
- **Create** open training resources on iteachu.uaf.edu/accessibility
- **Use** Universal Design for Learning in templates provided.
- **Provide** accurate captioning and transcription for media content.
- **Encourage** well-written learning objectives in course design.
- **Innovate** based on emerging trends in online accessibility.
- **Advocate** for the importance of accessibility as a benefit to all persons.
- **Work with** other UAF and UA units toward improved accessibility.

Disability Services: Responsibilities

Proactive Responsibilities

- **Identify** potential barriers to students with disabilities.
- **Remove or reduce** barriers while maintaining learning objectives.
- **Provide** training and one-on-one consultations.
- **Increase** awareness of the disability experience campus-wide.
- **Promote** services and resources to campus and the community.
- **Collaborate** with departments and organizations to host events.
- **Research and provide** access to tools that improve access for students.
- **Research and maintain** assistive technology for loan.
- **Maintain** awareness of disability law in higher education.
- **Administer** proctored exams in a distraction-reduced environment.